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11 SEP 1973

MEMORANDUM FOR: Director, Office of Technical Services

SUBJECT :

ATTENTION :

1. As you were orally advised, [REDACTED] began expedited action on very short notice to begin design of the subject project. Accordingly, a representative from this division was TDY [REDACTED] during the period 20 - 23 August in conjunction with the subject project and a project for the [REDACTED] Station. Attached for your information is a copy of the trip report covering this project.

2. A preliminary scope of work for this project was accomplished on an expedited basis with insufficient time to obtain further review comments from your office before initial transmission [REDACTED] to [REDACTED]. As noted in the attachment, the preliminary scope of work was forwarded by the Chief, [REDACTED] on 22 August.

3. It is requested that your office review the written scope of work with the drawings and, if possible, forward any comments to this office no later than 21 September. It is anticipated that the OL/RECD project officer will be discussing this project with [REDACTED] officials during the week of 21 September. In addition to your review comments, the below listed information is also desired by 21 September if possible. Refer to floor plans and furniture layout when preparing additional information:

a. Space 216 (Chemistry): In addition to information dated 2 July 1973, indicate type of base cabinets desired as to drawers, doors, etc. Indicate electric power outlets. Is [REDACTED] hood to be built-in or installed as equipment?

b. Space 217 (AB): Supply information relative to storage requirements; is wardrobe storage to be built-in or installed as furniture? Provide requirements for cabinetry at sink, counter, include electric convenience outlets.

c. Space 223 (Electronic T & I): Indicate layout of equipment and storage requirements. Review electric convenience outlet requirements.

WARNING NOTICE  
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AND METHODS INVOLVED

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SUBJECT: [REDACTED]

d. Spaces 224 & 225 (Logistics Storage): Indicate storage layout and required electric power outlets.

e. Spaces 226 & 227 (Machine Shop): Provide equipment and storage rack layout. Indicate electric power requirements, number and size of electric motors, etc. Indicate weight and size of equipment to be installed so method of moving into building may be provided for. Indicate generally the size of raw stock material that will be brought into this area.

f. Spaces 228 & 229 (Vault): Indicate number of safes, equipment, and furniture required in Space 229. Indicate type of storage shelves required in Space 228, equipment and item storage.

g. Parking: Indicate the number of parking spaces required by OTS for employees and official visitors exclusive of [REDACTED] requirements. 25X1A6a

It is requested that final review comments on the drawings and scope of work be forwarded to RECD by 21 September. It is recognized that this is a short time frame; nevertheless, it is considered essential that the Agency input be made [REDACTED] on an expedited basis in order to preclude any possible attribution of delay to the Agency.

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[REDACTED]  
Chief

Real Estate and Construction Division, OL

Att

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(5 September 1973)

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